AI LAB

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PROGRAMME AND PRICE GUIDE · NOVEMBER 2026

AI training for Malaysian teams, on the tools you already use

Hands-on, in-house training on Copilot, ChatGPT, Claude, Gemini or Canva AI, in your company's own accounts. Five levels, plus programmes for developers and leaders.

- **HRD Corp claimable; we prepare the claim documents**
- **In English, Malay or Mandarin, anywhere in Malaysia, and overseas on request**
- **Participants use your company's approved tools, devices and accounts. Your documents and work data stay in your own tools. We keep attendance, survey answers and our reports; online sessions are recorded**

97%
would recommend the training
Post-training survey, May to October 2026

57%
use AI daily one month after training
One month after foundation-level programmes

4.2 hrs
saved per person per week, about RM 510 a month
Self-reported; RM 28.41 an hour

Five levels, two tracks

START HERE
1 · AI Foundation
Everyone, half or full day

BUSINESS TRACK, NO CODING
2 · AI Practitioner
Use AI in your team's work

3 · AI Specialist
Build assistants, automations and agents

TECHNICAL TRACK
4 · AI Integrator
Connect AI to company systems

5 · AI Architect
Design, test and govern AI systems

FOR LEADERS, STANDALONE
Strategic AI Leadership
Three courses, each ending in a decision

Start where your team is today. AI Practitioner requires AI Foundation (L1) or equivalent. Technical staff with scripting and API experience can start at AI Integrator. AI Developer, a separate two-day programme on the technical track, is for people who write code every day.

Programmes and prices

PROGRAMME AND WHAT IT ENDS WITH	FOR	DURATION	IN-HOUSE FROM (UP TO 20)	PER PERSON AT 20	PUBLIC SEAT
START HERE					
AI Foundation (Level 1) Structured prompts for your own tasks and clear rules for when to let AI act on its own	Everyone	Half day	**RM 4,500**	**RM 225**	RM 450
AI Foundation (Level 1) Adds understanding data and AI security	Everyone	Full day (8 hours)	**RM 7,000**	**RM 350**	RM 700
AI Tool Deep Dives A plan for using one tool (Gemini, Claude, Copilot, ChatGPT or Canva AI) in daily work	Staff on one tool	Half day per tool	**RM 3,000**	**RM 150**	RM 300
BUSINESS TRACK, NO CODING					
AI Practitioner (Level 2) A team assistant, a first AI agent that runs a task for you and a ranked list of tasks to automate next	Staff who use AI daily	2 days (15 hours)	**RM 12,500**	**RM 625**	Not offered
AI Specialist (Level 3) An assistant, an automation and an agent colleagues can rely on	Team AI champions	2 days (15 hours)	**RM 14,500**	**RM 725**	Not offered
TECHNICAL TRACK					
AI Integrator (Level 4) Secure AI connections and workflows running on your own systems	IT, data and engineering staff	3 days (24 hours)	**RM 24,000**	**RM 1,200**	Not offered
AI Architect (Level 5) A tested AI system design and a review process before anything goes live	Technical leads	2 days (16 hours)	**RM 18,000**	**RM 900**	Not offered
AI Developer Team rules for AI in your code, and practice reviewing and testing AI-written code	People who write code	2 days (16 hours)	**RM 15,000**	**RM 750**	Not offered
FOR LEADERS					
The AI Investment Case A ranked use-case portfolio and a costed business case	Senior leaders, up to 12	Half day	**RM 10,000**	**Priced per course, up to 12**	Not offered
Governing AI Data boundaries, decision rights and a first-version AI use policy for your counsel to review	Senior leaders, up to 12	Half day	**RM 12,000**	**Priced per course, up to 12**	Not offered
Making AI Stick The operating model, the metrics and a 90-day adoption plan	Senior leaders, up to 12	One day	**RM 17,500**	**Priced per course, up to 12**	Not offered
ORGANISATION-WIDE					
Custom Training Practice on the department's own tasks and 30-day follow-up support	One department, or large groups online	Any length	**RM 8,000**	**RM 400**	Not offered
AI Build A working AI tool you own, kept running. Not HRD Corp claimable	A team that needs an AI tool built	Scoping sprint, 1 to 2 weeks	**RM 5,000**	**Care plan from RM 2,000 a month**	Not offered
AI Workspace Setup One company-wide AI setup in place of scattered personal subscriptions; licence fees separate	The whole company	Guidebook, remote or on-site	**RM 2,000**	**RM 100**	Not offered
AI Transformation A rollout across departments, with monthly reports to leadership	Organisation-wide, months to a year	Pilot cohort of up to 20	**RM 45,000**	**Quoted per programme**	Not offered

How pricing works

- In-house prices include up to 20 participants. Each extra participant is the programme price divided by 20, up to 25 people per trainer. Above 25 we quote a second trainer or cohort.
- Strategic AI Leadership is priced for up to 12 participants; larger groups on request.
- Prices exclude 8% SST. When you claim through HRD Corp, a 4% HRD Corp fee is added; both are claimable. Travel outside the Klang Valley at cost.
- Every programme awards a certificate of completion. AI Foundation to AI Specialist and AI Tool Deep Dives include a one-month impact survey; AI Integrator and AI Architect a 30-day follow-up. Then three months of monthly alumni sessions.
- Paying: through HRD Corp there is no deposit; HRD Corp pays us in full after delivery (if it rejects a claim, your company pays). Self-paying: 50% deposit to book, balance after delivery. Quotes valid 30 days; LHDN e-invoices.
- Fewer than 12 people? AI Foundation and AI Tool Deep Dives have public seats (live online, booked on mereka.io); other programmes we tailor as Custom Training.
- Microsoft certifications: RM 500 per person per training day, groups of 15 to 25; exams at Microsoft's price.

HRD Corp rules for in-house training

HRD Corp updated its rules in June 2026. Public seats only need booking 3 days before the session.

Apply 3 to 4 weeks early. HRD Corp needs approval 14 days before training starts.

One working day to process. If HRD Corp queries your application, respond within 5 days or it expires.

No changes after approval. Lock the date, trainer and venue before you submit.

Train within 14 to 90 days of approval.

From discovery to delivery

Discovery call

Free, 30 minutes. We recommend the right programme and pick a date together.

Proposal within 48 hours

A tailored agenda, learning outcomes and budget.

We prepare

We tailor the session to your team's tools and tasks.

Training day

Hands-on practice on the tools your team uses every day.

Wrap-up

Certificates, an HR summary and HRD Corp claim documents in your inbox.

Add-ons

- Venue and catering from RM 250 plus costs (catering from RM 30 per person). Participant communications from RM 350. Full concierge package from RM 500 service charge plus venue and catering costs.
- ROI report for leadership, three months after training: contact us for pricing.

Book a free discovery call

30 minutes. We recommend the right programme, prepare a tailored proposal and prepare the HRD Corp claim documents.

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